



**KERALA ACADEMY FOR SKILLS EXCELLENCE (KASE)**

No. KASE-KSID /48/2020 -3

Dated: 07.01.2021

**Facing Sheet**

1	Name of Tender	Supply and Commissioning of 1) Sectional Warping machine 2) Warping wemply 3) Handloom fly shuttle frame loom 4) Vertical Warping unit, Stand accessories 5) Under Pick Power loom with doobby  For KSID Textile lab
3	Earnest Money Deposit (EMD)	Rs 5050/-
4	Document Download or Sale Start Date	07.01.2021
5	Last date and time of submission of Tender/Bid	01.02.2021 up to 03.00 PM
6	Date & Time of opening tender	02.02.2021 at 03.30PM
7	Name and Address of Bidder	
8	Office of Registration	
	Signature of Tenderer	
9	Bid submission fee	Rs 1010.00 plus tax 18%

**Managing Director**



## **KERALA ACADEMY FOR SKILLS EXCELLENCE (KASE)**

### **NOTICE INVITING E-TENDER**

Kerala Academy for Skills Excellence invites e-tender for supply and commission of warping machines, warping wemply etc at Kerala State Institute of Design (KSID –a unit of KASE), Chanthanathoppu, Kollam. The participating agency should be able to supply the items as specified in this tender.

1. Tender Documents can be downloaded from KSID website [www.ksid.ac.in](http://www.ksid.ac.in) or KASE website [www.kase.in](http://www.kase.in) or from e-procurement system of Govt. of Kerala <https://etenders.kerala.gov.in>. Bidders should enroll/register in the e-procurement Portal through the website **<https://etenders.kerala.gov.in>** for participating in the bidding process. Bidders should also possess a valid DSC for online submission of bids.

**2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**

3. KASE reserves the right to accept / reject any or all the tenders in part /full without assigning any reason thereof.

4. KASE will not be responsible for any delay in enrollment/registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website <https://etenders.kerala.gov.in> and enroll their Digital Signature Certificate and upload their quotation well in advance.

5. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

Interested agencies may submit their bids on or before **10.02.2020 at 6 pm.**

**(Sd/-)**

**Managing Director,**  
KASE, 3<sup>rd</sup> Floor, Carmel Tower,  
Vazhuthacaud,  
Thiruvananthapuram 695014  
Ph: 0471 2735949

## TERMS & CONDITIONS FOR ONLINE SUBMISSION OF BID

The tender shall be submitted in accordance with these instructions and any tender not confirming to the instructions as under is liable to be rejected. These instructions shall form the part of the tender and the contract.

1. For Online Bid Submission, this tender document will be published on the e-Procurement Portal (<https://etenders.kerala.gov.in>). The bidders are required to submit soft copies of their bids electronically on the Portal, using valid Digital Signature Certificates.

2. Bidders are required to enroll on the e-Procurement module of the Govt. of Kerala (<https://etenders.kerala.gov.in>)

3. Two bid System – Online submission through <https://etenders.kerala.gov.in>. The two bid system will be followed for this tender. In this system, the bidder must submit their offer - online in separate cover -1 for Technical bid (in pdf format) and cover-2 for financial bid (BoQ in xls. Format).

4. The tender fee and EMD should be paid through online at the time of submitting the bid at <https://etenders.kerala.gov.in>.

5. The firm/agency should have a valid Certificate of Registration/Incorporation, Partnership Deed / Memorandum and Articles of Association / any other equivalent document showing date and place of incorporation, as applicable. The bidder shall enclose copy of the same along with the technical bid.

6. The intending Tenderer, in case of Authorized Distributor/ Authorised Dealer shall possess valid authorized Distributorship /Dealership license from Original Publishers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.

7. The firm should be having PAN (Permanent Account No.) / TAN allotted by the Income tax Department, documentary proof of the same has to be enclosed along with the technical bid.

8. Eligibility Criteria:

a. The bidders should submit the required documents / financial instruments as stipulated in the bid.

b. The bidder must not be blacklisted by any Educational/R&D/Govt. organizations. A certificate or undertaking to this effect must be submitted.

**Note: The bidders should provide sufficient documentary evidence to support the eligibility criteria. KASE reserves the right to reject any bid not fulfilling the eligibility criteria.**

10. Locations for the Supply: All the items described in the tender must be supplied at KSID, Chandanathope, Kollam, Kerala.

11. List of items to be supplied are provided in ANNEXURE-V.

12. Bidder should avoid, as far as possible, corrections, overwriting, erasures or postscripts in the bid documents. In case however, any corrections, overwriting, erasures or postscripts have to be made in the bids, they should be supported by dated signatures of the same authorized person signing the bid documents. However, bidder shall not be entitled to amend/ add/ delete/ correct the clauses mentioned in the entire tender document.

13. Period of validity of bids : For 90 days. A bid valid for a shorter period shall stand rejected.

14. Submission of Bids- Online PDF format only. The Bid documents shall be neatly arranged. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Bid. The conditional bid will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.

15. The bidders whose technical bid is found to meet the requirements as specified will qualify for opening of the financial bid and will be published in the website about the date and time of the opening of the financial bid. The duly constituted Tender Evaluation Committee (TEC) shall evaluate the bids. The TEC shall be empowered to take appropriate decisions on minor deviations, if any.

16. Bids must be submitted before the due date and time specified in the tender document. KASE shall not be responsible and liable for the delay in receiving the bid for whatsoever reason.

**Managing Director**

**(TO BE TYPED ON A LETTER HEAD OF THE VENDOR)  
UNDERTAKING**

To  
The Managing Director,  
III Floor, Carmel Towers,  
Kerala Academy for Skills Excellence (KASE),  
Thiruvananthapuram.

Sir,

Subject: E-Tender for supplying machinery.

1. I/we -----(Name of proprietors/partner or Director) hereby declare that the information provided in this application form are true to the best of our knowledge and that we shall be bound by the acts duly constituted attorney.
2. I/we also hereby declare that all matters related to KASE shall be treated as confidential and no information shall be passed on to any unauthorized person without written permission of the Competent Authority.
3. Mr. \_\_\_\_\_, whose signature are appearing below, is/are the authorized representative(s) of the firm.
4. I/We have read and understood all the "Terms and Condition" of KASE as mentioned in this document and consciously agree to abide by them.

**Signature of the Bidder**

**(Name and Address of the Bidder)**

## ANNEXURE-III

### DETAILS TO BE FILLED AND UPLOADED IN THE TECHNICAL BID AS PDF

1. Name of Firm :
2. Address of Regd. Office :
3. Telephone Numbers :
  - a.) Office :
  - b.) Mobile :
  - c.) Fax number :
  - d.) E-mail Address :
  - e.) Website :
4. Constitution of Company/Firm/Agency
  - a.) Name & address of Proprietor/Managing Directors/Directors of the applicant firm :
  - b.) If partnership, Name and Address of Partners :
5. Are you a distributor/dealer/stockiest/exclusive/preferred Agent? If so tick mark the appropriate one's and attach the self –attested copy of authority letter (s) issued by the publishers in support of your claim :
8. Year of starting of the organisation with Registration Number/date (Self-attested copy to be enclosed) :
9. PAN/TAN No.( Self-attested copy of the certificate to be attached) :
10. GST Registration No. (Attach Self-attested copy to certificate) :
11. The vendor or their suppliers must not be blacklisted/suspended/debarred by any of the educational institution/ Govt. Department/Organization. A certificate to this regard is to be submitted by the owner/Director's/Partners of the firm.
12. The supplier must attach a list of government institution to which they have supplied items in the last three years along with proof

13. Last three years audit report along with audited Balance sheet & Profit & Loss account.

**Signature of the Bidder**

**(Name and Address of the Bidder)**

**TECHNICAL BID - COVER I**

All the documents Self-attested to be enclosed in pdf file with the tender and mention either Yes/No

<b>Sl. No.</b>	<b>Documents</b>	<b>YES or NO</b>
1	Pan Card.	
2	Registration of GST	
3	Certificate of incorporation/ Registration	
3	Copy of Partnership Deed/Memorandum &Articles of association	
4	Details of Sole Proprietor/Directors/Partners of the organisation	
5	Authority letters, if issued by the publisher	
6	Undertaking on letter head of the organisation (as per Annexure-II)	
7	Duly filled form & Technical Bid Cover-1 (as per Annexure-III)	
8	Copy of undertaking that they have not black-listed by any State/Central Govt.Dept/Organizations	
9	Membership Certificate of Good Office Committee (G.O.C)/ Federation of Publishers and Book Sellers Association of India (FPBAI)	
10	Acknowledgement of Income Tax return filing for last 3 years.	
11	Audit Reports along with Audited Balance sheet, P&L Account/ Income & Expenditure statement for last 3 financial years.	
12	Proof of Annual turnover duly certified by the Chartered Accountant for last three financial years	
13	Proof of experiences of three years as on 31.3.2019 in supply/distribution of books.	
14	List of government Institution to which they have supplied books in the last three years along with proof	

15	Bank Details: <ul style="list-style-type: none"><li>• IFSC code</li><li>• Account No.</li><li>• Name of bank and its Branch</li></ul>	
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**FINANCIAL BID - COVER II**

Price bid in xls. format	
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**Note: Scanned copy of all necessary documents duly self attested must be uploaded for the purpose of Technical evaluation.**

**Signature of the  
Bidder**

**(Name and Address of the Bidder)**

**seal of the Firm**

**ANNEXURE -IV**



## LIST OF ITEMS TO BE SUPPLIED

### A) Schedule

Item Number	Name of Item	Number of Equipments
01	Sectional Warping machine	1
02	Warping wemply	1
03	Handloom fly shuttle frame loom	1
04	Vertical Warping unit, Stand accessories	1
05	Under Pick Power loom with doobby	1

### B) Detailed Specification of Items

Sr No	Equipment	Description	Nos
01	Sectional Warping machine	80 inches length manual with 120 creel, wooden drum	1
02	Warping wemply	60 inches length as per the industry	1
03	Handloom fly shuttle frame loom	Jack and lam system of shedding 8 shafts with long lams and short lams , 8 peddles - Assembled 110cm (43.3") H x 110cm (43.3") W x 100cm (39.3") D With back beam folded in 70cm (27.5") D	1
04	Vertical Warping unit, Stand accessories	Floor model gives 4 yards (3,7 meters) per turn and can warp up to 50 yards. Height:68" (173 cm) Width: 59" (150 cm)	1
05	Under Pick Power loom with doobby	Reed space 44 to 50 inches, loose reed, 3 phase electric motor,sley teak or other similar wood with cast iron steel plate, side frame quality cast iron, warp roller and 7 wheel take up, shuttle box 1x1	1

Note: Consignee: Principal, Kerala State Institute of Design (KSID)

Address for Delivery: KSID, Chandanathoppu, Kollam