

## **KERALA ACADEMY FOR SKILLS EXCELLENCE**

### **Call for Applications for engagement as Accounts Officer at Kerala State Institute of Design (KSID)**

With the objective of skilling the young workforce of Kerala and elevating their skills to global standards for employment in India and abroad, the Government of Kerala has set up Kerala Academy for Skills Excellence (KASE). KASE as the State Skill Development Mission (SSDM) to facilitates and Coordinates various skill development initiatives. KASE as the SSDM promotes, establishes, setup, monitors, governs and regulates institutions and academies for skills excellence.

The Kerala State Institute of Design (KSID), an entity of KASE was established for the purpose of creating a vibrant design community in Kerala through synergistic partnership between artisan community, professional designers and general public. One of the most important objectives of KSID is to promote design education. To realise this objective, KSID is supported by National Institute of Design (NID), Ahmedabad. NID support includes creation of a comprehensive roadmap for KSID through systematic plan of action to develop and strengthen the organisation, faculty development and offering courses developed by NID.

Applications are invited from interested candidates for the post of **Accounts Officer**, in Kerala State Institute of Design, Chandanathope, Kollam.

- **Vacancy:** One

- **Qualification**

M.Com in regular course with 5 years of work experience

Or

MBA- Finance in regular course with 5 years of work experience

Or

CA Intermediate completed with 2 years post course work experience

- **Work Experience**

Work experience in Tally is essential. He/ She will look into all financial aspects including procurements, purchase and verification of all receipts & payments.

- **Age:** Not above 45 years (as on 01.01.2021)

- **Remuneration and Contracting Terms:**

The appointment will be purely on contract basis.

Salary will be Rs. 40,000/- monthly only (Consolidated Pay)

- **Contract Period:** The appointment will be on contract initially for 1 year (Extendable based on performance)

#### **HOW TO APPLY?**

Interested candidates meeting above eligibility criteria may apply for the post through State Job Portal ([www.statejobportal.kerala.gov.in](http://www.statejobportal.kerala.gov.in))

**Last date of application: 14<sup>th</sup> February 2020**

#### **Note:**

- 1. 2 year experience is applicable only for candidates with CA intermediate.**
- 2. Profile with Insufficient experience/ qualification will not be considered for selection process.**
- 3. The candidate should upload their relevant certificates showing experience and Educational qualifications, Scanned copy of photo and signature in State Job portal. The candidate profile without sufficient information will be summarily rejected.**

**Sd/-  
Managing Director**